



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
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MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

December 16, 2013 at 6:00 PM
Board of Trustees— Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT - CHIEF WAYDE MANWARING**
INCLUDING COMPILATION OF ALL MONTHLY MEETING
MINUTES
- **TREASURER - CHARLENE KAGEL**
- **VILLAGE CLERK - SYLVIA PIRILLO**
- **UTILITIES DISTRICT SUPERINTENDENT-**
JACK NAYLOR
Road Department
Sewer Department
Water Department
Light Department
- **VILLAGE ADMINISTRATOR - DAVE ABATELLI**
Building Department
Recreation Department
Housing Authority
Harbor Department
Marina Manager
- **VILLAGE ATTORNEY - JOSEPH PROKOP**

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

ITEMS FOR DISCUSSION

Chapter 142 – Amending Law Wetlands Fees
Chapter 150 – Amending Local Law Definition of Family
Chapter 150 – Amending Local Law Alternates for ZBA and
Planning Boards
Wetlands Permit Application – Michael Osinski – 307 Flint
Street

CHIEF WAYDE MANWARING
1ST ASST. CHIEF HARRY BREESE
2ND ASST. CHIEF WAYNE MILLER
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

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Request/Resolutions

THE FOLLOWING FOR December

Please accept all reports for the month November .

Take \$ 1,000 from A3410450 fire Miscellaneous and put it into A3410415 fire repairs and maintenance .

Accept the applications for membership to the standards hose company #4 Fredrick .B. Fall .

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>HM</u>	<u>BB</u>	<u>SHT</u>	<u>Yap Drill</u>
Andrews, Allan	0	0	0	0	0	0	0	0	0	0	0	0				
Barszczewski, J (Warden)	29	19.33	25	1	0.212	0	2	20	15	3	2	67	X	X	X	
Berry, James	84	56	25	6	1.271	0	0	11	9	3	1	49	X	X	X	
Birmingham, Kenneth (1st Lt)	12	8	15	8	1.695	0	1	13	4	2	1	36	X	X	X	
Bogardus, William (Capt)	14	9.333	15	1	0.212	0	1	15	11	3	3	48	X	X	X	
Breese, Harry (1st Asst. Chief)	60	40	25	106	22.46	25	3	20	15	3	5	96	X	X	X	
Bumble III, Charles	5	3.333	0	3	0.636	0	1	12	9	3	1	26	X	X	X	
Bumble, Lawrence	11	7.333	15	1	0.212	0	0	10	5	3	0	33	X	X	X	
Bumble, Samantha	1	0.667	0	3	0.636	0	0	4	1	2	1	8	X	X	X	
Butler, Michael	53	35.333	25	0	0	0	1	4	2	0	2	34	X	X	X	X
Capon, George (1st. Lt. FP)	93	62	25	228	48.31	25	7	20	14	4	9	104	X	X	X	
Carey, Patrick	27	18	25	0	0	1	0	10	7	3	3	49	X	X	X	
Carrig, Melinda	1	0.667	0	18	3.814	0	0	3	1	3	0	7	X	X	X	
Charters, Gary	0	0	0	0	0	0	0	4	0	0	0	4				
Clark, Doreen (PRM)	12	8	15	46	9.746	15	2	8	0	18	0	58	X	X	X	
Clark III, Henry	4	2.667	0	0	0	0	0	6	2	3	0	11	X	X	X	
Clark, James (1st Lt)	37	24.67	25	4	0.847	0	3	17	12	4	11	72	X	X	X	X
Clark, Jeffrey	51	34	25	1	0.212	0	2	12	15	3	2	59	X	X	X	
Corazzini, Jeffrey	57	38	25	141	29.87	25	15	20	15	3	11	114	X	X	X	X
Corazzini, Warren	12	8	15	35	7.415	15	1	9	0	2	0	42	X	X	X	
Corwin, Everett (FP Capt)	23	15.33	25	32	6.78	15	0	13	10	3	0	66	X	X	X	
Corwin, Raymond (Warden)	67	44.67	25	77	16.31	25	6	20	15	3	4	98	X	X	X	
Corwin, Sally	9	6	15	0	0	0	0	11	2	5	2	35	X	X	X	
Corwin, Scott	14	9.333	15	8	1.695	0	0	10	10	3	0	38	X	X	X	
Costas, Tom	16	10.67	25	5	1.059	0	0	15	10	12	1	63	X	X	X	
Creedon, Daniel	28	18.67	25	63	13.35	25	2	16	1	8	3	80	X	X	X	
De Kerillis, Alain	25	16.67	25	44	9.322	15	1	12	2	3	1	59	X	X	X	
Detrick, Gary	53	35.33	25	4	0.847	0	3	9	15	1	3	56	X	X	X	
Dimos, Paul (2nd Lt.)	44	29.33	25	21	4.449	0	7	17	4	19	10	82	X	X	X	X
Dominick, Steve	24	16	25	6	1.271	0	2	10	10	3	3	53	X	X	X	
Ficurilli, Michael	28	18.67	25	1	0.212	0	0	11	12	3	1	52	X	X	X	
Fisher, Shannon (RS 2nd Lt.)	9	6	15	39	8.263	15	11	18	7	7	2	75	X	X	X	
Golden, Danielle	3	2	0	8	1.695	0	0	9	0	25	4	38	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtgs.	Misc	Training	Drill	Total	Haz	BBP	SHT	Yap Drill
Goldstein, Myron	6	4	0	3	0.636	0	1	2	0	2	0	5	X	X		
Grilli, Jennifer	36	24	25	112	23.73	25	3	20	15	18	10	116	X	X	X	X
Grilli, John (Warden)	30	20	25	32	6.78	15	1	20	15	4	7	87	X	X	X	
Hamilton Jr., Robert	62	41.33	25	17	3.602	0	0	14	10	4	1	54	X	X	X	
Hanold Sr., Chris	23	15.33	25	56	11.86	25	4	14	1	4	2	75	X	X		X
Harris, Cliff (1st Lt.)	12	8	15	1	0.212	0	1	6	11	2	1	36	X	X		
Harris, Peter	32	21.33	25	11	2.331	0	2	14	15	3	5	64	X	X	X	
Harrison Meraz, Danielle	0	0	0	0	0	0	0	8	1	2	0	11	X	X	X	
Hays, Spencer (1st Lt.)	52	34.67	25	0	0	0	1	20	15	4	15	80	X	X	X	X
Hollid, Scott (PFF)	58	38.67	25	3	0.636	0	3	14	11	3	6	62	X	X	X	X
Hubbard Jr, George (Warden)	16	10.67	25	1	0.212	0	0	20	13	3	2	63	X	X	X	
Hughes, Colleen (RS Capt)	48	32	25	184	38.98	25	18	20	15	5	4	112	X	X	X	
Huzsek, Andrew H	57	38	25	6	1.271	0	1	11	12	3	1	53	X	X	X	
Hydell, Carol	19	12.67	25	6	1.271	0	2	10	9	14	7	67	X	X	X	X
Hydell, Charles	39	26	25	10	2.119	0	5	11	13	4	9	67	X	X	X	X
Illescas, Adolpho	21	14	25	1	0.212	0	2	9	6	2	9	53	X	X	X	X
Jenkins, Karolyn	12	8	15	9	1.907	0	2	8	6	3	3	37	X	X	X	X
Jensen, Warren (Warden)	21	14	25	0	0	0	0	20	9	3	0	57	X	X	X	
Jester, Robert	57	38	25	8	1.695	0	3	15	15	4	8	70	X	X	X	
Jimenez, Susano	71	47.33	25	6	1.271	0	0	10	12	3	4	54	X	X	X	X
Johnson, Craig	3	2	0	3	0.636	0	0	7	1	1	0	9	X	X		
Kalin, James (Warden)	113	75.33	25	274	58.05	25	3	20	15	3	7	98	X	X	X	X
King, David	78	52	25	29	6.144	15	3	10	11	3	2	69	X	X	X	
Kumjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	2	1	3	0	6	X	X	X	
LaMothe, Thomas	0	0	0	0	0	0	0	4	6	2	0	12	X	X		
Land, Bruce (Capt)	12	8	15	33	6.992	15	5	19	10	5	2	71	X	X	X	
Laurie-Reed, Hope	0	0	0	0	0	0	0	2	0	3	0	5	X	X	X	
Lawry, Lisa	20	13.33	25	125	26.48	25	11	10	7	2	4	84	X	X		X
Lehmann, Robert	47	31.33	25	7	1.483	0	3	10	8	3	3	52	X	X	X	
Lillis, Daniel (PFF)	17	11.33	25	0	0	0	1	4	6	0	0	36	X	X		
Luke, Alexander	43	28.67	25	7	1.483	0	3	11	15	3	5	62	X	X	X	
Manwaring, Julia	40	26.67	25	29	6.144	15	7	14	5	22	4	92	X	X	X	
Manwaring, Wayde (Chief)	117	78	25	262	55.51	25	8	20	15	18	7	118	X	X	X	X

For Fire and EMS Alarms 5%=15points 10%=25points

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtgs	Misc	Training	Drill	Total	Haz	BBP	SHT	Yap Drill
Marczewski, Macy	28	18.67	25	2	0.424	0	1	12	15	3	1	57	X	X	X	
Martocchia, Jerome (RS 1st Lt.)	32	21.33	25	86	18.22	25	13	19	14	21	6	123	X	X	X	X
Mazzei, Aileen	6	4	0	2	0.424	0	0	14	9	14	3	40	X	X	X	
McKenzie, Tiffany	6	4	0	23	4.873	0	2	6	6	3	5	22		X	X	X
McNeil, William (Capt)	16	10.67	25	2	0.424	0	0	12	8	0	0	45			X	X
Medina, Angel (PFF)	13	8.667	15	2	0.424	0	1	9	8	2	4	39				
Meyer, David	13	8.667	15	2	0.424	0	1	4	0	0	3	23				
Miller, Joseph	25	16.67	25	107	22.67	25	0	18	4	4	2	78	X	X	X	
Miller, Wayne (2nd Asst Chief)	67	44.67	25	152	32.2	25	6	20	15	4	11	106	X	X	X	X
Milovich Jr., Joseph (Warden)	83	55.33	25	4	0.847	0	0	20	10	3	2	60	X	X	X	
Musto, Francis	47	31.33	25	140	29.66	25	3	20	12	2	4	91	X	X	X	
Myslborski, Linda	34	22.67	25	167	35.38	25	13	16	14	8	5	106			X	X
Nedoszytko, William	0	0	0	0	0	0	0	10	0	2	0	12	X	X		
Parker, Jason	101	67.33	25	74	15.68	25	11	15	15	10	13	114	X	X	X	X
Pirillo, James A (Warden)(SON)	67	44.67	25	2	0.424	0	3	20	15	5	4	72	X	X	X	X
Pirillo, James J (Warden)	37	24.67	25	1	0.212	0	1	17	12	4	1	60	X	X	X	
Pope, George (2nd Lt)	120	80	25	339	71.82	25	11	20	12	5	15	113	X	X	X	X
Pruitt, William	4	2.667	0	0	0	0	0	10	6	1	0	17				
Purcell, Bernard	139	92.67	25	212	44.92	25	17	11	15	10	14	117	X	X	X	X
Purcell, Ryan 2nd Lt.)	32	21.33	25	19	4.025	0	5	17	12	3	4	66	X	X	X	
Quillin, Michael	47	31.33	25	1	0.212	0	3	12	12	3	7	62	X	X	X	
Rand, Charles (SO)	4	2.667	0	3	0.636	0	0	17	10	3	1	31	X	X	X	
Raynor, Dale (PFF)	98	65.33	25	19	4.025	0	6	12	13	5	13	74	X	X	X	X
Rempe, Frederick	16	10.67	25	0	0	0	0	10	14	3	1	53	X	X	X	
Rempe Jr, Fred	25	16.67	25	1	0.212	0	1	9	15	3	2	55	X	X	X	
Richter, Craig	0	0	0	0	0	0	0	1	0	1	0	2		X		
Richter, Michael	22	14.67	25	158	33.47	25	2	12	8	5	1	78	X	X	X	
Richter, Nathaniel	6	4	0	8	1.695	0	0	1	0	1	1	3			X	
Rosa, Lisa (Capt.)	11	7.333	15	8	1.695	0	3	20	15	16	2	71	X	X	X	X
Ruffner, William (1st Lt.)	26	17.333	25	9	1.907	0	6	17	11	8	3	70	X	X	X	
Ryan, Sean (PFF)	11	7.333	15	2	0.424	0	1	8	8	7	2	41			X	X
Schneider, William	0	0	0	1	0.212	0	0	10	10	2	0	22	X		X	
Sieban, Edward	24	16	25	41	8.686	15	1	18	5	3	8	75	X	X	X	X

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>Yap Drill</u>
Skrezec, John	63	42	25	5	1.059	0	0	13	15	3	2	58	X	X	X	
Soto, Angel	0	0	0	0	0	0	0	0	0	0	0	0				
Spanos, James	5	3.333	0	2	0.424	0	1	8	1	3	0	13	X	X	X	
Staples, Halsey	46	30.67	25	95	20.13	25	0	7	6	3	0	66	X	X	X	
Stoner, Gary	15	10	25	1	0.212	0	0	8	10	0	0	43				
Strittmatter, Joseph	0	0	0	0	0	0	0	1	0	0	0	1				
Tamin, John	83	55.33	25	72	15.25	25	0	13	15	3	3	84	X	X	X	
Thorp, Thomas (2nd Lt.)	49	32.67	25	92	19.49	25	12	13	4	4	8	91	X	X	X	X
Thum, William	0	0	0	0	0	0	0	7	6	2	0	15	X		X	
Urban, Jerome	34	22.67	25	1	0.212	0	1	16	11	3	1	57	X	X	X	
VanEtten, George	34	22.67	25	4	0.847	0	0	10	12	3	2	52	X	X	X	X
Volinski Jr, Antone	77	51.33	25	5	1.059	0	1	11	15	4	0	56	X	X	X	
Volinski III, Antone (Warden)	32	21.33	25	9	1.907	0	2	20	15	5	2	69	X	X	X	
Volinski, Darryl (Capt.)	18	12	25	28	5.932	15	1	14	13	3	0	71	X	X	X	
Walker Jr, David	3	2	0	6	1.271	0	0	3	5	12	1	21	X	X	X	
Watkins Sr, Tom	20	13.33	25	94	19.92	25	2	7	3	6	0	68		X	X	
Weingart, Jeffrey (2nd Lt.)	64	42.67	25	124	26.27	25	19	20	15	5	14	123	X	X	X	X
White, Kenneth	31	20.67	25	16	3.39	0	1	9	15	3	4	57	X	X	X	
White, Robert	15	10	25	0	0	0	0	10	8	3	1	47	X	X	X	
Wright, Richard	85	56.67	25	6	1.271	0	1	8	1	4	2	41	X	X	X	X
Wright, William (PFF)	47	31.33	25	9	1.907	0	0	11	12	3	3	54	X	X	X	X
Zurek, Gregory	36	24	25	5	1.059	0	0	10	12	3	1	51	X	X	X	
Zurek Jr, Stanley	22	14.67	25	1	0.212	0	0	11	13	3	0	52	X	X	X	

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Company Officers Meeting November 19, 2013

Opening: Chief Manwaring opened the meeting @ 18:00 with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs Manwaring & Miller; Capt. Bogardus & Rosa; 1st Lts. Hays & Clark; 2nd Lts. Grilli & Dimos; Ex-Chief Grilli and SO Rand

Excused: Chief Breese

Reading of Previous Minutes: MM by SO Rand, 2nd by 2nd Lt. Dimos to dispense with reading of previous minutes. MC

Communications: Read for information only see Warden's Report for All Communications

Committee Reports:

- 2nd Asst. Chief Miller asked for Company picnic reports

Unfinished Business: None

New Business: Chief stated 30 members are up for CPR Refresher Course to be held 12/15/2013 @ 10:00 am. See Chief to sign-up

Good of the Department:

- SO Rand reminded everyone to obey the rules of the road when responding to calls and dress appropriately for weather conditions
- Warden Grilli spoke about change of officers in Phenix Hook & Ladder Co. 5, Bruce Land is Capt. Cliff Harris 1st Lt. and George Pope 2nd Lt.
- Chief Miller Spoke about Vehicle Extrication Yaphank Training held on 11/21/
- 1st Lt. Dimos spoke about possibility of having a full Maritime

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November 12, 2013 Finance Meeting

Attendance ; Joe Barszczewski , George Hubbard ,Jim Pirillo jr , ,Chief Manwaring ,Jim Kalin, Warren Jensen ,excused were chiefs Breese ,and Miller .

Talked about a budget modification for line idem A3410415 .

We talked about the bill from fit testing company almost a year old also Hobart over charge for travel time and to address the rodent problem at station 2 .

Went over all bills and looked at the Fire Safety Education Account

8 3 1; Budget Items

8 3 2 ; Budget Items

8 3 3 ; New truck and budget items

8 3 4 ; Budget Items ,repair lights & gutters at station 2 new truck .

8 3 5 : Budget Items

8 3 16 / Medical Supply from Hammer Medical \$818.16 the same supply from Emergency Medical Products are \$ 846.65 and hold c m e classes at Peconic Landing .

Fire Police ; Budget Items .

Water Rescue ; Budget Items .

Department / went over the committee for a new Zoll heart machine will now have a 2 year preventive maintenance and a 2 year extended warranty the new cost will be \$31,462,07 and the finance committee recommendation would be take the money from line idem A3410462 Fire Apparatus replacement .

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Greenport Fire Department Monthly Report For the Month of November 2013

Number of calls this month: 62

Number of Calls to Date: 639

Breakdown of calls by signal numbers:

9 (stand-by):	0
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	8
13-35 (working structure fire):	0
14 (vehicle fire):	1
16 (ambulance/ rescue):	47
16-23 (mva, water rescue, misc.):	3
16-59 (routine transport):	0
23 (co detector, medi-vac):	3
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	21
East/West:	41
Other:	0

Total number of Personnel:	731
Number of hours:	43
Total personnel hours:	31433
Average personnel per call:	12
Average call time in minutes:	41.5

Number of calls to Peconic Landing:	21
Number of calls to San Simeon by the Sound:	3

GFD Alarm Report for Month Ending November 30, 2013

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
13-578	11/1/2013	Pec Lndg Cottages	5	5:44	6:27	43	16	1	E/W	E/F Diff Breathing
13-579	11/1/2013	Pec Lndg Apts	12	9:38	10:46	52	16	1	E/W	E/F Injury
13-580	11/1/2013	Sound Dr	13	9:47	10:23	36	16	1	E/W	E/M Diff Breathing
13-581	11/2/2013	6th St	11	16:35	17:21	46	16	1	V	E/M Diff Breathing
13-582	11/2/2013	Pec Lndg Cottages	6	19:23	20:10	47	16	1	E/W	E/F Diff Breathing
13-583	11/2/2013	Main St	6	21:35	22:15	40	16	1	V	E/M Injury
13-584	11/2/2013	San Simeon	3	23:44	0:40	56	16	1	E/W	E/M Diff Breathing
13-585	11/3/2013	Rte 48	3	3:43	4:48	65	16	1	E/W	E/M Chest Pain
13-586	11/3/2013	Pec Lndg Cottages	7	11:44	12:28	44	16	1	E/W	E/F Chest Pain
13-587	11/3/2013	Pec Lndg Cottages	8	18:51	19:35	44	16	1	E/W	E/F Syncope
13-588	11/5/2013	Third St	8	11:59	12:40	51	16	1	V	A/F Injury
13-589	11/5/2013	Main St	7	12:49	13:29	40	16	1	V	A/M Injury
13-590	11/5/2013	Front St	6	21:58	22:36	38	16	1	E/W	A/F Injury
13-591	11/6/2013	Pec Lndg Cottages	9	8:44	9:35	41	16	1	E/W	E/F Resp
13-592	11/6/2013	Atlantic Ave	10	9:00	9:29	29	16	1	E/W	A/M Sick
13-593	11/6/2013	Adams St	7	19:43	20:09	26	16	1	V	A/M Fall
13-594	11/9/2013	5th St	16	13:06	14:59	113	16	1	V	E/F Poss CVA
13-595	11/11/2013	Bayview Ave	4	2:27	3:21	54	16	1	E/W	E/M Hemmoraghing
13-596	11/11/2013	Pec Lndg Shores	4	7:56	8:50	54	16	1	E/W	E/F Sick
13-597	11/12/2013	Rt 25 & Moores Ln	22	10:04	10:21	17	16-23	1	E/W	MVA-1 RMA
13-598	11/13/2013	Pipes Neck Rd	8	11:19	11:58	39	16	1	E/W	E/F Sick
13-599	11/13/2013	Pec Lndg Shores	8	14:26	15:12	46	16	1	E/W	E/M Fall
13-600	11/15/2013	9th St	5	11:45	12:30	45	16	1	E/W	E/M Sick
13-601	11/15/2013	McCann Ln	11	16:19	16:57	38	16	1	E/W	E/F Knee Injury
13-602	11/15/2013	Pec Lndg Shores	34	18:57	19:24	27	13	0	E/W	Auto Alarm
13-603	11/16/2013	5th & Clark St	35	19:35	20:18	43	14	0	V	Car Fire
13-604	11/17/2013	5th Ave	4	6:01	6:45	44	16	1	V	A/M Abdominal Pain
13-605	11/17/2013	Willow Dr	7	9:16	10:00	44	16	1	E/W	E/M Diff Breathing
13-606	11/17/2013	Main St	36	13:06	13:45	39	13	0	V	Auto Alarm
13-607	11/17/2013	Main St	35	15:27	15:48	21	13	0	V	Auto Alarm
13-608	11/17/2013	Broad St	35	18:37	18:50	13	13	0	V	Auto Alarm
13-609	11/17/2013	San Simeon	4	22:13	22:59	46	16	1	E/W	E/F Seizures
13-610	11/18/2013	Pec Lndg Apts	3	1:51	2:53	62	16	1	E/W	E/M Sick
13-611	11/18/2013	Rte 48	28	17:57	18:41	44	16-23	1	E/W	MVA-Car vs Ped
13-612	11/19/2013	Moores Lane	10	13:06	13:44	38	16	1	V	A/M Injury
13-613	11/20/2013	Pec Lndg Cottages	3	1:58	3:13	75	16	1	E/W	E/F Fall
13-614	11/20/2013	Pec Lndg Cottages	5	9:24	10:00	36	16	1	E/W	E/F Stroke
13-615	11/20/2013	Carpenter St	24	15:31	16:00	29	13	0	V	Auto Alarm
13-616	11/21/2013	San Simeon	12	14:37	15:24	52	16	1	E/W	E/F Fall
13-617	11/22/2013	Pec Lndg Apts	3	0:43	1:53	70	16	1	E/W	E/F Sick
13-618	11/22/2013	Calebs Way	4	6:29	7:35	66	16	1	E/W	E/M Fall
13-619	11/22/2013	Pec Lndg Apts	9	8:50	9:35	45	16	1	E/W	E/M Bleeding
13-620	11/22/2013	Pec Lndg	31	20:02	20:17	15	13	0	E/W	Auto Alarm
13-621	11/23/2013	Pec Lndg Shores	4	5:35	6:21	46	16	1	E/W	E/M Hemmoraghing
13-622	11/23/2013	Rt 48	7	8:58	9:48	50	16	1	E/W	E/M Chest Pain
13-623	11/23/2013	Rt 48 & Chpel Ln	44	15:12	16:11	59	16-23	3	E/W	MVA
13-624	11/24/2013	Carpenter St	5	19:38	20:16	38	16	1	V	A/M Poss OD
13-625	11/25/2013	Calebs Way	7	13:32	14:10	38	16	1	E/W	E/M Injury from Fall
13-626	11/26/2013	Third St	7	13:43	14:09	26	16	1	V	A/M OD
13-627	11/26/2013	Pec Lndg Shores	9	16:04	16:50	46	16	1	E/W	E/M Injury from Fall
13-628	11/27/2013	6th St	9	2:33	2:45	12	13	0	V	Auto Alarm
13-629	11/27/2013	Bridge St	8	4:35	4:57	22	13	0	V	Auto Alarm
13-630	11/27/2013	3rd St.	7	8:06	8:42	36	16	1	V	E/M Fall
13-631	11/27/2013	Atlantic Ave	8	11:05	11:39	34	16	1	V	A/M Sick
13-632	11/27/2013	Sutton Pl	4	14:45	14:56	11	23	0	E/W	CO Alarm
13-633	11/28/2013	Bay Ave	9	15:50	16:08	18	23	0	V	CO Alarm
13-634	11/29/2013	Willow Dr	10	11:32	12:13	41	16	1	E/W	E/M Heart
13-635	11/29/2013	Pec Lndg Apts	10	12:37	13:18	41	16	1	E/W	E/F Poss Heart
13-636	11/30/2013	Pec Lndg	27	12:18	13:00	42	23	0	E/W	Smoke Odor
13-637	11/30/2013	Atlantic Ave	10	15:39	16:10	31	16	1	V	E/F Fall

GFD Alarm Report for Month Ending November 30, 2013

13-638 11/30/2013 Pec Lndg Apts 13 17:15 17:58 43 16 1 E/W E/F Diff Breathing
 13-639 11/30/2013 Pec Lndg Cottages 12 18:01 18:27 26 16 1 E/W E/F Diff Breathing

Alarms	Signal:	13	14	16	16-23	23	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
62		8	1	47	3	3	731	12	43	2573	41.5	52	21		41	0

Fire	15	# Calls to Pec. Lndg.:	21	#Fire Calls E/W:	5	#Fire Calls V:	2
Rescue	47	# Calls to San Simeon:	3	#EMS Calls E/W:	34	#EMS Calls V:	13
		#Auto Alarms E/W:	2	#Auto Alarms V:	6		

CHIEF WAYDE MANWARING
1ST ASST. CHIEF HARRY BREESE
2ND ASST. CHIEF WAYNE MILLER
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

Wednesday Nov 20, 2013

OPENING:

Chief Wayde Manwaring opened the meeting at 7:29pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: Chief Wayde Manwaring, 1st Asst Chief Harry Breese, 2nd Asst Wayne Miller Wardens Joe Milovich, Warren Jensen of Eagle Hose , Warden Joe Barszczewski of Star Hose, Wardens James Kalin , John Grilli Of Phenix Hook & Ladder. Wardens James A. Pirillo , James J. Pirillo Of Standard Hose , Warden George Hubbard of Relief Hose . Wardens Raymond Corwin of Star Hose excused , and Warden Antone Volinski of Relief Hose Excused.

Members 2nd Lt of Relief Hose Jeff Weingart, Bob Lehmann, Captain Lisa Rosa of Eagle Hose, Bob Jester. George Capon

THOSE WISHING TO SPEAK TO THE BOARD: Bob Jester gave detailed progress report of OI 33 Mack, and thanked all who have worked on this project.

Warden Joe Milovich requested that a Plaque be made up with all names of People who have donated time and or Money for this project.

Captain Lisa Rosa requested to the Board of Wardens that the paraded route for the Washington's Day Parade be put back to the old route and start at Web Street. Chief Manwaring advised that the board would discuss and further advise of outcome.

READING OF THE PREVIOUS MINUTES:

Motion made by Warden John Grilli , seconded by Warden Joe Milovich , to approve the minutes of the Oct 16, 2013 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Chief Miller read the minutes of the November 19, 2013 meeting of the company officers for information only.

TREASURER'S REPORT:

The treasurer's report for the period of Oct, 17 2013 through, 2013 was read by Secretary / Treasurer James Kalin. Motion made by Warden George Hubbard, seconded by Warden Warren Jensen, to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

1. Huntington Fire Dept Annual Raffle & 50/50 Dec 18, 2013
2. Fire Academy Memorial Fundraiser for Robert Hopkins.
3. Letter Received stating that if anyone sees a Rescue Truck with LI Emergency notify PD as this is not a real rescue service.
4. FASNY looking for donations for the Fireman's home.
5. Center Moriches has new Hi #S
6. Suffolk County Fire association 3rd annual raffle of daily numbers.
7. Letter from Southold Town planning board asking where to put Hydrants in new development on Colony Road.
8. Letter received from Richard Lark Attorney for (Marion Wood Trust fund) would like to donate Money to Standard Hose for new computer system.
9. Claim Settled from Ins Co when the 80 car hit another car about a month ago \$ 1359.00

APPLICATION(S) FOR NEW MEMBERSHIP:

- 1.
- 2.

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Painting to ceiling in basement as Meeting was going on. (Billy Wright)
2. Warden James J Pirillo request a letter be sent Electrician, bills received was already paid. Chief Manwaring taking care of.

BY-LAWS: none

FINANCE: Budget : Report Read by Chief Manwaring

FIRE DISTRICT:

PRE-INCIDENT PLANNING:

SERVICE AWARDS: Warden George Hubbard to have letter sent to Village as no changes to service Awards .

RECRUITMENT: none

CASUALTY FUND: none

FUNERAL: none

COMMUNICATION: none

TRIPS AND TRAVEL: none

COMPANY REQUESTS

EAGLE HOSE CO.# 1 As per Finance /Budget

RELIEF HOSE CO.# 2 As per Finance /Budget

STAR HOSE CO.# 3 Permission to have Carnival for Memorial Day weekend

STANDARD HOSE CO.# 4 Finance /Budget

PHENIX HOOK & LADDER CO.# 1 Budget /Finance

RESCUE SQUAD Budget /Finance

WATER RESCUE Budget /Finance

FIRE POLICE Budget /Finance

Warden James Kalin Made Motion to approve Star Hose Carnival Second by Warden Warren Jensen. Motion Carried.

Warden Warren Jensen Made Motion to approve purchase of Finance report and to have a resolution drawn up for the purchase of 1 zolls Machine purchase from the Apparatus replacement surplus . Second by Warden John Grilli. Motion Carried

UNFINISHED BUSINESS Warden Grilli Questioned new refrigerator in kitchen.

Letter Read by 2nd Asst Chief Wayne Miller on Jeff Corazzini Letter of Resignation, still unclear to table one more month and to get Clarification from Jeff.

REPORT OF DELEGATES none

NEW BUSINESS Discussion on the Parade route change. To Bring back to Co Officers as per Warden Jensen why they want it changed unclear as to why. To have Parade Committee address the board.

GOOD OF THE DEPARTMENT

Fund Raiser Split

Co# 1 Split # 2

Co # 2 Split # 1

Co # 3 Split # 3

Co # 4 Split # 2

Co # 5 split # 3

Go Back to Companies to revote and to eliminate split # 1

George Hubbard made motion to have resolution draw up to have service award stay the same as no changes were made for the 2014 program. Seconded by Warden Warren Jensen. Motion carried.

Warden George Hubbard questioned if the rats have been taken care of at station 2, as all the repairs to the electrical were due to the rats and if there was an exterminator called to get rid of rats if not problem will happen again.

Warden Joe Barszczewski stated they have formed a new truck committee. And have seen two trucks since last meeting

Warden James J. Pirillo brought up that Lt Dimos asked if he could set up a committee to look at new boat to replace 10. Warden Milovich questioned if we get a new boat will we have members to be interested in. Warden Warren Jensen Suggests that 2nd Asst Chief Wayne Miller speak to Lt Dimos as what he has in mind.

Warden James J. Pirillo asked why the Sheriff's boat class was not on the calendar or announced. Other dept here but not Greenport. Chief Wayde Manwaring stated it was last minute if Greenport would do it.

Warden John Grilli mentioned that the kitchen needs to be cleaned after all Companies use it. Wash all pots and pans after used.

CPR Refresher class Dec 15, 2013 10am

Christmas Parade Dec 8, 2013 at 1pm

Warden Joe Barszczewski questioned the Peconic Landing restorations much disc on this .

EXECUTIVE SESSION Motion by Warden Warren Jensen , seconded by Warden James Kalin , to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 8:30pm.

Motion by Warden John Grilli , seconded by Warden George Hubbard , to return to the regular meeting. Motion carried. Regular meeting at 8:53pm.

Motion Made by Warden Warren Jensen to put add in paper for housekeeping job and to and to speak to lawyer first, Seconded by Warden James Kalin . Motion carried

READING OF THE MINUTES

Motion made by James J. Pirillo seconded by James A. Pirillo, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden Warren Jensen seconded by Warden John Grilli, to adjourn.

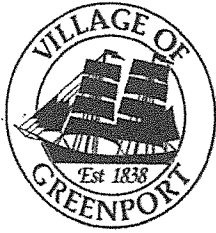
Motion carried. The meeting was adjourned at 8:57pm

Respectfully Submitted by,



Jennifer Grilli

Recording Secretary



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD, JR.
DEPUTY MAYOR
DAVID MURRAY
MARY BESS PHILLIPS
JULIA ROBINS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

UTILITIES DISTRICT
SUPERINTENDENT
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: December 11, 2013
Meeting: December 16, 2013 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Robert Brandt, *Deputy Treasurer*
From: Charlene Kagel, *Treasurer*
Department: Treasurer's Department

REPORT

Work Session December 16, 2013

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA TO:

- Budget Modifications as submitted by Dept's
-

DEBT SERVICE PAYMENTS

- December 5, 2013 - 2012 Street Sweeper Purchase BAN
- Principal - \$160,000; Interest \$1,360.00
(BAN Renewed)

SIGNIFICANT COLLECTIONS

- Tax Collections of 2013-14 as of Aug 1 -\$ 1,048,501.11
- Rents Received -Aug - \$66,302 YTD - \$361,372
- Utility Billing -
- See attached Billing Statistics Report
-

- **Report - Cash Holdings - See attached**

Attachments:

BUDGET MOD 1009 - LEGAL FEES (PDF)

CASH HOLDINGS NOVEMBER 2013 (PDF)

DECEMBER 2013 BILLING STATISTICS REPORT (PDF)

VILLAGE OF GREENPORT**Budget Adjustment Form**

Year: 2014 Period: 12 Trans Type: B1 - Transfer Status: Batch
Trans No: 1009 Trans Date: 12/11/2013 User Ref: ROBERT
Requested: J. ODDEN Approved: Created by: ROBERT 12/11/2013
Description: FUNDING OF LEGAL FEES Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
F.8310.200	STRUCTURES..	-2,000.00
F.8310.201	OFFICE FURNITURE & EQUIPMENT..	-500.00
F.8310.401	SMALL TOOL PURCHASES..	-1,000.00
F.8310.406	METER READING..	-500.00
F.1420.400	LEGAL..	4,000.00
G.9710.600	BOND..	-4,000.00
G.1420.400	LEGAL..	4,000.00
Total Amount:		<u><u>0.00</u></u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 12 Trans Type: B1 - Transfer Status: Batch
Trans No: 1010 Trans Date: 12/12/2013 User Ref: ROBERT
Requested: W MANWARING Approved: Created by: ROBERT 12/12/2013
Description: FIRE DEPT Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.3410.450	FIRE.MISC EXPENSE..	-1,000.00
A.3410.415	FIRE.REPAIR & MAINT - TRANS EQUIP..	1,000.00
Total Amount:		<u>0.00</u>

BANK BALANCE
FOR THE MONTH OF NOVEMBER 2013

FUND	ACCT#	TYPE	BANK
General	A.0200.000	Checking	223,907.28
Light	E.0121.100	Checking	409,772.09
Light	E.0121.100	Checking	4,622.88
Light Depreciation	E.0116.100	Savings	556,925.64
Light Consumer Deposit	E.0191.100	Savings	113,632.55
Light Consumer Deposit	E.0244.200	Checking	1,588.34
Light Ban Checking	E.0118.000	Checking	546,455.48
Water	F.0200.000	Checking	281,694.14
Sewer	G.0200.000	Checking	419,049.25
Sewer Wastewater	G022011	Savings	12,082.93
NYSEFC	G0205	Checking	185,851.61
Recreation Fund	R.0200.000	Checking	293,554.36
Trust & Agency	TA.0200.000	Checking	14,373.15
T & A Special Escrow	TA.0201.002	Savings	6,566.30
Retirement Savings	TA.0201.000	Savings	48,677.23
WWI Memorial Trust	TA.0201.001	Savings	726.26
Accounts Payable	TA.0202.000	Checking	419,199.51
Accounts Payable	TA.0202.000	Checking	26,948.74
Small Cities Rehab.	CD.0200.000	Savings	10,575.72
Justice Court	TA.0201.004	InvestCheck	4,768.31
Concert Fund	TA.0201.008	Savings	3,414.38
Wire Account			1.00
Capital Reserve	H.0200.000	Checking	35,767.13
Capital Reserve	H.0200.400	SAVINGS	104,244.06
Water Fund Capital	F.0200.400	SAVINGS	8,342.97
Fire Apparatus	A.0221.110	MoneyMkt	516,359.49
NYS CDBG FUNDS	CD.0200.400		226.21
Global Common	TA.0201.009		145,604.98
NYSERDA	G.0525.000		141.00
UTILITY CLEARING			77,872.10
MORAN	CD.0201.000		5,715.48
WATKIS	CD.0201.001		16,110.71

Money Market Account			
GENERAL FUND	798,206.69	A.0201.130	
WATER FUND	100,375.07	F.0201.130	
Total of MM	898,581.76		898,581.76
Certificate of Deposit Accounts			
Greenhill Cemetery	33,121.22	A-0201100	
NYC Dec Consent Order	31,045.86	G-0201000	
Sewer Fund III	353,315.46	G-0201130	
General Fund III	700,517.93	A-0201000	
Water Fund	200,147.98	F-0201000	
Total of CD's	1,318,148.45		1,318,148.45
CLARKS BEACH/ MITCHELL PARK DEBT			
	73,246.12	BUSINESS SAVINGS	
	793,649.00	MUNICIPAL JUMBO	
	866,895.12	A.0201.120	866,895.12
TOTAL			7,598,396.61

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm. Tax	Res. Tax	Total	
Electric	2 - Electric - Flat Charge	13	0	0	0	0	0	0	0	0	8.40	603.78	
	9 - Residential (1, 1)	1322	0	707047	81,982.39	0	0	595.38	55,815.56	3,286.73	141,084.68	141,084.68	
	10 - Water Heating (2, 2)	14	0	2685	176.47	0	0	0	211.98	9.73	398.18	398.18	
	11 - All Electric (3, 3)	333	0	204153	23,229.06	0	0	0	16,116.20	975.52	40,320.78	40,320.78	
	13 - Demand - Class 3 (5, 5)	5	0	363200	20,302.88	933.8	10,972.16	0	28,671.73	667.19	60,613.96	60,613.96	
	14 - Village St. Lighting (6, 6)	5	0	48366.2	5,567.18	0	0	0	3,818.29	0	9,385.47	9,385.47	
	15 - Town St Lighting (7, 7)	1	0	5864.6	675.02	0	0	0	462.96	0	1,137.98	1,137.98	
	19 - Traffic Lights (1, 1)	1	0	944	100.91	0	0	0	74.52	0	175.43	175.43	
	20 - Contract St. Lighting (12, 12)	2	0	236	0.00	0	0	0	0	0	0.00	0.00	
	21 - Sterling Harbor (13, 13)	2	0	2094.5	241.08	0	0	0	165.34	35.06	441.48	441.48	
	66 - Reconnection Fee	4	0	0	0	0	0	300.00	0	0	300.00	300.00	
	67 - NSF Fee	2	0	0	0	0	0	30.00	0	0	30.00	30.00	
	Sewer	3 - Sewer - Flat Charge	1704	0	1334592.3	132,274.99	933.8	10,972.16	925.38	105,336.58	702.25	4,280.38	254,491.74
		4 - Sewer - Flat Charge	47	0	0	2,476.90	0	0	0	0	0	0	2,476.90
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	1	0	0	63.70	0	0	0	0	0	0	63.70
		25 - Sewer - VILL 1" W/SEWER (15, 15)	864	541	3825.1	47,574.97	0	0	0	0	0	0	47,574.97
		27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	29	11	385.9	4,220.32	0	0	0	0	0	0	4,220.32
29 - Sewer - VILL 2" W/SEWER (17, 17)		12	6	302.4	3,418.42	0	0	0	0	0	0	3,418.42	
31 - Sewer - VILL 3" W/SEWER (18, 18)		26	14	277.2	3,168.60	0	0	0	0	0	0	3,168.60	
33 - Sewer - VILL 4" W/SEWER (19, 19)		1	1	0	35.04	0	0	0	0	0	0	35.04	
54 - Sewer - OUTSIDE RES SEWER (50, 50)		2	1	7.6	70.08	0	0	0	0	0	0	70.08	
57 - SPLIT SEWER BILLING (52, 52)		76	61	1124.1692	19,103.15	0	0	0	0	0	0	19,103.15	
62 - DRIFTWOOD COVE 52		1	0	11	0.00	0	0	0	0	0	0	0.00	
63 - DRIFTWOOD COVE 49		1	0	261.8748	3,584.27	0	0	0	0	0	0	3,584.27	
64 - PECONIC LANDING 253		1	0	204.6528	2,713.77	0	0	0	0	0	0	2,713.77	
65 - CLIFFSIDE CONDOS-SEWER		1	1	631	13,307.80	0	0	0	0	0	0	13,307.80	
Sewer Total		1063	637	7052.8968	103,419.02	0	0	0	0	0	0	103,419.02	
Water		5 - Water - Flat Charge	20	0	0	485.25	0	0	0	0	0	485.25	485.25
		22 - VILL 3/4" W/SEWER (14, 14)	869	228	4313.6	21,884.05	0	0	0	0	0	0	21,884.05
	24 - VILL 1" W/SEWER (15, 15)	28	5	441	1,728.72	0	0	0	0	0	0	1,728.72	
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	6	345	1,508.52	0	0	0	0	0	0	1,508.52	
	28 - VILL 2" W/SEWER (17, 17)	27	18	308	1,594.56	0	0	0	0	0	0	1,594.56	
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0	0	0	0	0	0	36.90	
	32 - VILL 4" W/SEWER (19, 19)	2	2	8	73.80	0	0	0	0	0	0	73.80	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0	0	0	0	0	36.90	
	47 - VILLAGE 2" (43, 43)	8	7	86	492.24	0	0	0	0	0	0	492.24	
	48 - VILLAGE 3/4" (44, 44)	84	60	554	3,151.26	0	0	0	0	0	0	3,151.26	
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	23	0.00	0	0	0	0	0	0	0.00	
	52 - FIRE SPRINKLERS (49, 49)	21	0	0	0.00	0	0	0	0	0	0	0.00	
	53 - OUTSIDE RES SEWER (50, 50)	72	0	1241.68	0.00	0	0	0	0	0	0	0.00	
	Water Total	1150	328	7320.28	30,992.20	0	0	0	0	0	0	30,992.20	
	electric-small commercial	12 - Commercial (4, 4)	372	0	713832.1	81,004.17	0	0	0	56,351.29	9,680.30	147,035.76	147,035.76
		16 - Operating Municipalt (8, 8)	16	0	16514	1,965.89	0	0	0	1,303.67	0	3,269.56	3,269.56
		17 - Water Department (9, 9)	3	0	0	37.29	0	0	0	0	0	37.29	37.29
18 - Sewer Department (10, 10)		10	0	57159	6,240.32	0	0	0	4,512.24	0	10,752.56	10,752.56	
electric-small commercial Total	401	0	787505.1	89,247.67	0	0	0	62,167.20	9,680.30	161,095.17	161,095.17		



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD, JR.
DEPUTY MAYOR
DAVID MURRAY
MARY BESS PHILLIPS
JULIA ROBINS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: December 12, 2013
Meeting: December 16, 2013 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Jeanmarie Odden, *Deputy Clerk*
From: Sylvia Pirillo, *Village Clerk, RMC*
Department: Village Clerk's Office

Village Clerk Worksession

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on December 16, 2013

Report of Sylvia Lazzari Pirillo, Village Clerk and

Jeanmarie Odden, Deputy Village Clerk

Administrative Information

- Part-time help wanted ad placed for Housekeeper / Maintenance person for two firehouses.
- Completed and passed a one-hour NYS DOS on-line class regarding Public Meetings and Hearings.

Contracts/Agreements

- The continued agreement between the Village and Tom Cybulski was fully executed on November 20th.
- The contract between the Village of Greenport and BMI was executed on November 27th.
- The PEP IMA was fully executed on December 6th.
- The contract extension with BST was fully executed on December 6th.

- The Eastern Sewer Study agreement with D&B was fully executed on December 6th.
- The Western Sewer Study agreement with D&B was fully executed on December 6th.
- The Water Quality Improvements agreement with D&B was fully executed on December 6th.

Legal Notices

- Change in Planning Board meeting notice date
- Liquor License Application from Vino n Vittles, Ltd at 110 Front Street
- Liquor License Application from Sakura, at 240 Front Street

Motion(s) requested

RESOLUTION accepting with regret the resignation of Nathan Phillips as an employee of the Village of Greenport, effective November 22, 2013.

RESOLUTION authorizing Mayor Nyce to sign and execute the letter of agreement dated November 25, 2013 - regarding rates and charges - between the Village of Greenport and the New York Power Authority.

RESOLUTION hiring Petros Panagopoulos as a full-time Laborer, effective December 24, 2013; at an hourly pay rate of \$ 14.00, and including all applicable medical and other benefits, and subject to the requisite six-month probationary period.

RESOLUTION authorizing the creation of specifications for camera-based video surveillance security systems at satellite locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the corresponding Request for Proposals accordingly.

RESOLUTION allowing the Greenport Fire Department to purchase an X-Series manual defibrillator from Zoll Medical Corporation, at a cost of \$ 32,771.30, to be expensed from the Fire Department apparatus surplus line item.

RESOLUTION accepting the current Length of Service Award Program qualification parameters as adopted by the Greenport Fire Department for the 2013 year-end service award points.

RESOLUTION approving the Public Assembly Permit Application as submitted by the Northeast Stage, for the annual Shakespeare in the Park program, for the use of Mitchell Park for performances from 5 p.m. through 10 p.m. on July 25th, 26th and 27th, 2013 and for the use of Mitchell Park for rehearsals on July 22nd, 23rd and 24th, 2013.

RESOLUTION approving the Public Assembly Permit Application as submitted by the Star Hose Company of the Greenport Fire Department, for the use of the Polo Grounds at Moore's Lane for the annual Carnival Fundraiser from 6 p.m. through 11 p.m. on May 22nd, 23rd, 24th, 25th and 26th, 2013.

RESOLUTION authorizing Mayor Nyce to sign the Memorandum of Agreement dated December 3, 2013 between the Village of Greenport and an employee.

RESOLUTION authorizing Mayor Nyce to sign the Requests for Work Authorization as submitted by Duncan, Weinberg, Genzer and Pembroke, P.C. regarding the New York Association of Public Power 2014-2015 Scope of Work.

RESOLUTION ratifying the authorization of Mayor Nyce to sign the Letter Agreement between the Village of Greenport and the New York Power Authority, dated November 25, 2013; regarding rates and charges.

RESOLUTION requiring, as a policy of the Village of Greenport, that residents bag their leaves and brush in biodegradable bags, to maintain the cleanliness and integrity of the storm drains throughout the Village of Greenport.

RESOLUTION amending Resolution # 11-2013-10 per the Village of Greenport Board of Trustees regular meeting as held on November 25, 2013; to reflect that satellite locations throughout the Village of Greenport, such as: the sewer plant, road barn, power plant, firehouses, Village Hall, and any other select Village locations, be included in the Request for Proposals for a camera-based video surveillance security system, and directing Clerk Pirillo to notice the request accordingly.

Attachments:

December 14 , 2013

WORK SESSION REPORT NOVEMBER 2013 FOR WASTEWATER PLANT AND COLLECTION SYSTEM

The plant continues to run well, meeting and exceeding DEC permit requirements.

Total plant flow for the month of October, = 6,631,000 gallons.

Average Daily Flow = .221 million gallons day. (MGD). Permit limit = .650 MGD

Total Suspended Solids, (TSS) % removal = 97%. Permit limit = 70%

Carbonaceous BOD removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = < 2 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = < 2 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 3.4 mg/l, (concentration) and 6.2 LBS/ a day

REMOVED WEST CLARIFIER from service for the winter months. This will save wear and tear on equipment and further reduce electrical costs.

FINISHED INSTALLATION of 2" decant line from sludge holding tank to drying bed wet well sump.

REPAIR WORK ON SHOP BUILDING still ongoing as time permits.

SLUDGE REMOVAL : 42,000 gallons were hauled from the plant during November. At a cost of \$1183.00 per 7000 gallons the total cost was \$7098.00.

Ending balance for October = \$55,149.00

Ending balance for November = \$48,051.00

It does not look like there will be sufficient funds in the sludge budget to make it thru to the next physical year.

COLLECTION SYSTEM

There were several backups in the collection system which were taken care of.

A new high pressure hose was ordered for Jet Router used to clear blockages from the collection system. Cost, \$1300.00.

HOSPITABLE PUMP STATION : Circuit board replacement is still outstanding due to difficulty in securing a new board for obsolete equipment. A new board has b been ordered however.

There were some odor complaints from residents in the Village about odors coming from the treatment plant. Staff checked areas where residents live, and have been regularly checking for odors, but have not been able to detect odors so far.

DISCUSSION AND STATUS REPORT OF THE VILLAGE OF GREENPORT'S SEWER COLLECTION SYSTEM AND REMEDIATION OF CONDITIONS.

Please find attached a report issued on August 23, 2013 regarding the conditions of the Pump Stations . As is evident, the work needed in the collection system is extensive and cost prohibitive. However, there is a opportunity to secure a combination of a Grant 25% of costs and an interest free, 30 year loan, 75% of costs, from NEW YORK STATE, ENVIROMENTAL FACILITIES CORPORATION. The program is called “ STORM MITIGATION LOAN PROGRAM”

New York received 340 million from the Federal Government’s “DISASTER RELIEF APPROPRIATIONS ACT” . 283 million is available for the State's “Clean Water Revolving Fund”, which would pertain to wastewater systems.

I believe that we should take advantage of this opportunity. With 25% as a grant and 75% paid over 30 years interest free, the costs divided by the number of services would not be noticeable by Village residents.

An application must be filed by an engineering firm. I believe Cameron Engineering would be the perfect candidate for this preliminary action since they rehabilitated the Hospital Pump Station about 12 years ago, and are familiar with our plant and collection system. I have an excellent working relationship with them and could help expedite the work, and perhaps keep the costs down. Cameron engineering is providing a estimate of the costs for submitting the application which must be submitted by April of 2014.

Please find attached further information provided by the State for this program.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ray Decker".

Wastewater System Manager



VILLAGE OF GREENPORT
BOARD OF TRUSTEES
REGULAR MEETING
MONDAY, DECEMBER 23, 2013 AT 6:00 PM
RESOLUTION OF THE BOARD OF TRUSTEES

At the Village of Greenport Board of Trustees Regular Meeting held on Monday, December 23, 2013; the Board adopted a

RESOLUTION authorizing a Request for Proposals to solicit the services of an Engineering Firm, for the purpose of submitting applications and completing any corresponding requisite paperwork to the NYSEFC CWSRF for the Storm Mitigation Loan Program and directing Clerk Pirillo to notice the Request for Proposals accordingly.

STATE OF NEW YORK
COUNTY OF SUFFOLK ss:

THIS IS TO CERTIFY THAT I, Sylvia Pirillo, Village Clerk of the Village of Greenport of the County of Suffolk, have compared the foregoing copy of the resolution now on file in this office, which was adopted by the Village of Greenport Board of Trustees on December 23, 2013 and that the same is a true and correct transcript of said resolution of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Village of Greenport of the County of Suffolk.

Dated: December 23, 2013

Sylvia Lazzari Pirillo, RMC
Village Clerk

August 23, 2013
(REVISED
DECEMBER 2013)

From; Ray Dunbar
Wastewater System Manager

Regarding: STATUS OF SEWAGE PUMP STATIONS AND REHABILITATION
NEEDED.

The Village has four sewage pump stations in need of rehabilitation. Three of these pump stations are identical in dimensions and similar conditions exist in all three stations. These pump stations are, 6th Street, Ludlum, and Claudio's. Central Pump Station is much different and will be discussed separately.

6TH STREET PUMP STATION: This station lacks a emergency generator, and cannot be pumped when the power is out. A pumping service truck must be used. A dial out alarm system is needed. The ventilation system for the downstairs bar screen room no longer works. New access hatches are needed in the control room. New electrical conduits and lights are needed for the bar screen room. A comminutor is needed in place of the bar screen. Needs a new front door and frame.

LUDLUM PUMP STATION: The outside front is in very poor condition with dry rot around the front overhang and needs a new roof. The front door needs to be replaced. There is no generator or dial out alarm system. The bar screen room ventilator does not work. New lighting and electrical conduits are needed for the bar screen room. A comminutor should be installed in place of existing bar screen. New access hatches are needed in control room.

CLAUDIOS PUMP STATION; A new pump control panel is needed. The panel contains outdated and obsolete components including mercury switches. There are no electrical drawings for this panel. A new wet well level control system with a new control panel should be installed consisting of a submersible level transducer with backup floats for turning pumps on and off. There is no dial out alarm system. Bar screen room ventilation system does not work. New lights and conduits are needed for bar screen room. A comminutor is badly needed in place of bar screen. New access hatches are needed in control room.

CENTRAL PUMP STATION; This the main pumping station for the Village. All effluent from other pump stations flows to Central.

- 1) Needs new control panel. Has old and outdated components. Wiring connections are corroded due to sewer gases from the pump room.
- 2) Old doors and windows between pump room and control room need to be sealed off with a solid wall.
- 3) Ventilation system in building does not work.
- 4) Old and unused motor still mounted on floor of control room.
- 5) Old VFD drives still mounted on wall of control room.
- 6) Holes in floor of control room need to be filled.
- 7) Steel walkway across pump room is corroded and needs to be removed. It is no longer used.
- 8) Interior walls of pump room are deteriorating.

- 9) Sidewalks are broken and settled and needs replacing.
- 9) Fencing is unsightly and needs replacing.
- 10) Pumps are getting old and are inefficient. Spare pump does not seat well and wastes energy.
- 11) Pump wet well is virtually inaccessible and almost impossible too visually inspect or clean.

Central Pump station should be evaluated by a engineering firm. There are many issues there. It may be advisable to abandon the old system altogether and instead install a large wet well utilizing Submersible Grinder pumps.

→
ADDENDUM
FROM 8/23/13
DOCUMENT.

CENTRAL FORCE MAIN : The 12' cast iron force main which carries most of the Village's sewage from Cental Pump Station to the treatment plant needs to be evaluated and probably replaced. It was observed to be in very poor condition when tying in the force main to the new treatment plant.

BAR SCREENS VS COMMUNUTORS

Bar screens are used to catch rags and other large debris. They must be raked and placed in buckets which must be hauled out. This is a dirty and unpleasant task. The problem with bar screens is that as rags begin to accumulate against the screen, water begins to build up in the collection system. As the detention time of the water in the collection system increases, gases begin to build from the deteriorating condition of the solids in the water. Hydrogen Sulfide is one prominent gas that is produced and is the source odor complaints. Hydrogen Sulfide is also corrosive to concrete and iron pipe. Also grease and heavier solids will coat the pipes causing blockages due to inadequate flow in the system while the bar screens are holding back more water. During events such as the Maritime Festival, Claudio's Pump Station must be raked four times a day to prevent a backup downtown. This includes going out in the evening hours, which costs overtime.

COMMUNUTORS PREVENT BACKUPS FROM OCCURING AND HELP KEEP THE COLLECTION SYSTEM CLEAN AND PREVENTS ODORS. The cut up material will then be pumped to the plant where it is removed from the incoming flow by the Huber Screening Process.

This is a preliminary report. Costs are not included. If it is agreed to rehabilitate the stations, then a further detailed examination must be conducted by a engineering firm.

Ray Dunbar

INBOX

Compose

Addresses

Folders

Current Folder: None

Calendar

Viewing a text attachment - View message[Download this as a file](#)

Ray,

Based on your preliminary pump station assessments, it appears that all four (4) pumping stations have significant issues that need to be addressed to provide appropriate, necessary and reliable levels of pumping capacity/service. In addition, your recommended improvements appear consistent with the storm mitigation loan programs being offered through the New York State Environmental Facilities Corporation (EFC) Clean Water State Revolving Fund (CWSRF) for 25% grant/75% zero interest loans to conduct same.

It is our understanding that a formal proposal is not necessary at this time. However, based on a preliminary review of the required scope of work to complete the grant application process (i.e., assessment and engineering report, budgeting, scheduling, SEQRA process, bond resolution, etc.), we would estimate a budget range of \$30,000 to \$35,000 to complete same. We hope this will be sufficient for the Mayor and Board to determine whether a formal proposal from Cameron Engineering will be requested concerning same.

Mark R.

From: wwtp@greenportvillage.org
[mailto:wwtp@greenportvillage.org]

Sent: Monday, December 02, 2013 2:33 PM

To: Mark Rauber

Subject: pump station status report

DRAFT INTENDED USE PLAN

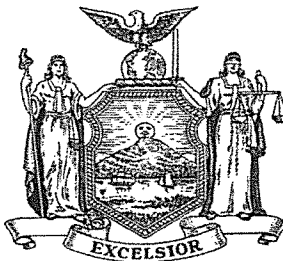
Clean Water State Revolving Fund for Water Pollution Control

Federal Fiscal Year 2013

Effective October 1, 2012 - September 30, 2013

AMENDMENT NO. 2

Draft July 2013



State of New York
Andrew M. Cuomo, Governor



Department of Environmental Conservation
Joseph J. Martens, Commissioner



Environmental Facilities Corporation
Matthew J. Driscoll, President



Tuesday, November 12, 2013



NEW YORK STATE Environmental Facilities Corporation

100 West Street, Albany, NY 12242-5000 | Phone: 518-402-7396 | Fax: 518-402-7397

Home About Us Clean Water SRF Drinking Water SRF Green Grants Other Programs Finance

Home Storm Mitigation Loan Program

Login

Program Contact

TIMOTHY P. BURNS, P.E.
 Director, Engineering & Program Management
 518-402-7396

For updates and questions, please email:
SMLP@efc.ny.gov

Useful Links

- [SMLP Outreach Presentation](#)
- [SMLP Program Fact Sheet](#)
- [EPA Eligibility Guidelines](#)
- [EPA Press Release](#)
- [FEMA Map- Sandy Disaster Declared Counties](#)
- [FEMA Floodplain Maps](#)
- [Existing/Preliminary FEMA Flood Insurance Rate Maps](#)

Aftermath of Hurricane Sandy



Touring NYC Storm Damage

Storm Mitigation Loan Program Overview

To view the slides from the SMLP Webinar, Click [here](#).
 A recording of the webinar is available [here](#).
 The 2013 Draft Amendment #2 (Storm Mitigation Loan Program Amendment) can be viewed [here](#).

To assist New York communities rebuild smarter and stronger following the devastation of Superstorm Sandy, Governor Andrew Cuomo has marshaled the resources of state and federal governments to protect vital services from future storms. Planning experts on the Governor's NYS 2100 Commission recommended in January 2013 that measures be undertaken to improve the resiliency of water treatment facilities that were overwhelmed by flooding caused by Sandy.

Soon afterward, President Obama signed the "Disaster Relief Appropriations Act" (DRAA), providing \$340 million for the New York State Storm Mitigation Loan Program.

The Storm Mitigation Loan Program will be administered by the Environmental Facilities Corporation, along with the Department of Environmental Conservation and the Department of Health, and will be made available through the Clean Water and Drinking Water State Revolving Funds (SRF) program.



Of the federal funds made available under DRAA, New York State's share will be approximately \$340 million: \$283.1 million for the Clean Water State Revolving Fund (CWSRF) and \$56.6 million for the Drinking Water State Revolving Fund (DWSRF). Five percent was removed due to sequestration.

DRAA allows each state to offer up to 30% of the federal funds in the form of grant, which equates to \$84.9 million for the CWSRF and \$17 million for the DWSRF. Each state must supply a 20% match to secure the grant, which requires an additional \$56.6 million for the CWSRF and \$11.3 million for the DWSRF, bringing the total amount of financial assistance available to \$339.7 million for the CWSRF and \$67.9 million for the DWSRF.

Financing will be available to reduce flood damage risk and vulnerability or to enhance resiliency to rapid hydrologic change or a natural disaster at treatment works, as defined by section 212 of the Federal Water Pollution Control Act or any eligible facilities under section 1452 of the Safe Drinking Water Act, and for other eligible tasks at such treatment works or facilities necessary to further such purposes.

An eligible entity for these funds is otherwise any SRF eligible entity within a county of the declared disaster that was damaged or had a loss or disruption of a mission-essential function, including loss of function where there was potential impact to public health, or non-profit organizations whose projects will make such treatment works and community water systems more resilient to future storms or other natural disasters.

The 14 New York counties declared disaster areas following Superstorm Sandy are: Bronx, Greene, Kings, Nassau, New York, Orange, Putnam, Queens, Richmond, Rockland, Suffolk, Sullivan, Ulster and Westchester. The map of the declared disaster areas for New York can be found [here](#).

A project that is otherwise SRF eligible and serves one of the following purposes is eligible for financing under the Storm Mitigation Loan Program:

- Reduces the likelihood of physical damage to a treatment works or drinking water system;
- Reduces a treatment works' or water system's susceptibility to physical damage or ancillary impacts caused by floods;
- Facilitates preparation for, adaptation to, or recovery from a sudden, unplanned change in the amount of and movement of water in proximity to a treatment works or water system; or,
- Facilitates preparation for, adaptation to, or recovery from climate change or any other type of natural disaster.

The United States Environmental Protection Agency has issued eligibility guidelines for Clean Water and Drinking Water projects [here](#). While EFC will be contacting local governments with further information on the Storm Mitigation Loan Program, municipal operators are urged to check the EFC website frequently for updates and new details.

ATTACHMENT 1
Projects Eligible under the DRAA

Clean Water SRF List of Eligible Projects

If a project is not specifically listed below, an explanation of how the project addresses the purposes outlined in Section IV.2.d. of the Guidance must be included in the State's Intended Use Plan.

I. Projects that prevent interruption of collection system operation in the event of a flood or natural disaster, including but not limited to:

- a. Physical “hardening” or waterproofing of pumps and electrical equipment at pump stations and other components of collection systems (including storage facilities and associated equipment) through upgrade or replacement, including:
 - Installation of submersible pumps
 - Waterproofing electrical components (e.g. pump motors)
 - Waterproofing circuitry
 - Dry floodproofing/sealing of structure to prevent floodwater penetration
 - Installation/construction of wind resistant features (e.g. wind resistant roofing materials, wind-damage resistant windows, storm shutters)
- b. Relocation of pump stations or other collection system facilities to less flood prone areas
- c. Installation of physical barriers around pump stations or other collection system facilities (e.g. levies or dykes)
- d. Installation of back-up generators or alternative energy sources (including switch boxes) that service pump stations or other collection system facilities
- e. Correction of significant infiltration and inflow problems that increase the likelihood of sewer backups or flooding of a treatment works
- f. Separation of combined sewers that will result in a reduced risk of flooding of the collections system and/or treatment works
- g. Installation/construction of redundant collection system components and equipment
- h. Regionalization project that enables diversion of wastewater flows to an alternate system for emergency wastewater collection and treatment services
- i. SCADA system projects to allow remote or multiple system operation locations
- j. Replacement of damaged equipment with more energy efficient equipment
- k. Construction or installation of flood attenuation, diversion, and retention infrastructure within or beyond the boundaries of a treatment works that protects the collection system
 - Green infrastructure that reduces flood risk by reducing stormwater runoff, including permeable pavement, green roofs and walls, bioretention infrastructure (e.g. constructed wetlands, detention basins, riparian buffers, or stormwater tree trenches/pits/boxes), stream daylighting, and downspout disconnection
 - Natural systems, and features thereof, capable of mitigating a storm surge, such as barrier beach and dune systems, tidal wetlands, living shorelines, and natural berms/levees

- Floodwater pumping systems
- Flood water channels/culverts, physical barriers, and retention infrastructure

II. Projects that prevent floodwaters from entering a treatment works, including but not limited to:

- a. Installation of physical barriers around a facility (e.g. levies or dykes around the facility to prevent flooding)
- b. Relocation of facilities to less flood prone areas
- c. Construction or installation of flood attenuation, diversion, and retention infrastructure within or beyond the boundaries of a treatment works that protects the treatment works
 - Green infrastructure that reduces the risk of flooding by reducing stormwater runoff, including permeable pavement, green roofs and walls, bioretention infrastructure (e.g. constructed wetlands, detention basins, riparian buffers, or stormwater tree trenches/pits/boxes), stream daylighting, and downspout disconnection
 - Natural systems, and features thereof, capable of mitigating a storm surge, such as barrier beach and dune systems, tidal wetlands, living shorelines, and natural berms/levees
 - Floodwater pumping systems
 - Flood water channels/culverts, physical barriers, and retention infrastructure

III. Projects that maintain the operation of a treatment works and the integrity of the treatment train in the event of a flood or natural disaster, including but not limited to:

- a. Physical “hardening” or waterproofing of pumps and electrical equipment at treatment works through upgrade or replacement, including:
 - Installation of submersible pumps
 - Waterproofing electrical components (e.g. pump motors)
 - Waterproofing circuitry
 - Dry floodproofing/sealing of structure to prevent floodwater penetration
 - Installation/construction of wind resistant features (e.g. wind resistant roofing materials, wind-damage resistant windows, storm shutters)
- b. Relocation of critical equipment to less flood prone areas of a facility and/or elevation of critical structures
- c. Installation of physical barriers around individual treatment processes
 - Flood walls around treatment tanks
 - Elevated walls or capping of treatment tanks
- d. Installation of larger capacity storage tanks
 - Installation of larger capacity chemical storage tanks for continued treatment in absence of delivery service
 - Installation of larger capacity fuel storage tanks for back-up generators
 - Construction of storage tanks at treatment works to store overflows for future treatment
- e. Installation of back-up energy supply or alternative energy sources and/or hardening of existing connections to the power grid
- f. Installation/construction of redundant components and equipment
- g. Replacement of damaged equipment with more energy efficient equipment
- h. SCADA system projects to allow remote or multiple system operation locations

IV. Projects that preserve and protect treatment works equipment in the event of a flood or natural disaster, including but not limited to:

- a. Relocation of critical equipment to less flood prone areas of a facility and/or elevation of critical structures
- b. Prevention of saltwater damage to materials and equipment
 - Installation of salt water resistant chemical storage tanks
 - Installation of salt water resistant fuel storage tanks
 - Installation of salt water resistant equipment and appurtenances

V. Planning projects that assess a treatment works' vulnerability to flood damage or that analyze the best approach to integrate system and community sustainability/resiliency priorities in the face of a variety of uncertain futures including natural disasters and more frequent and intense extreme weather events, provided the planning work is reasonably expected to result in a capital project, including but not limited to:

- a. Risk/vulnerability assessments considering recent floodplain maps and projected sea level rise
- b. Alternatives analysis
- c. Asset Management Plans
- d. Emergency Preparedness, Response, and Recovery Plans

(Drinking Water SRF List next page)

Electric Department Report for November 2013

Started the month with the getting the Christmas lights ready, the crew checked and repaired the circuit for the lights. The light fixtures were checked and repaired as needed; we had to replace all the lights on the sailing ships, seahorses and mermaids.

Once all the displays were ready they were put up, and tested.

We also helped in the cutting down and moving of the Christmas tree to Mitchell Park, once the tree was set up, the lights were put on the tree. (Very nice looking tree this year)

The Tree committee requested that 3 trees be removed on Front street btw 5th and 6th streets; this was done with the assistance for the Highway Department removing the brush and the trunks of the trees.

Meter Dept Report

all meters have been read

all new meters installs have been completed

the rest of meters for winter have been removed

5 new 2" meters have been installed at oyster point condos

water shutoffs and markouts have been completed

installed new water service on 6th st

new handhelds are up and running

still looking for new vehicles

raise for crew for additional job duties

Monthly Stats

- Power usage for the month
Maxim usage day
November 26, 90.55 Mwh
Minimum usage day
November 10, 24.50 Mwh
Average usage for the month per day
54.83 Mwh
- Flickering light calls
6
- Street light repairs
11
- CATV service issues calls
3
- Customers shut for none payment
16 shut for none payment, and 9 were restored

December Work Session

Tasks Accomplished

1. Cleaned the parks and down town areas .
2. Did daily trash removal ,clean tops of storm drains.
3. We are doing brush pickup every week .
4. We cut down three trees on Front and 5th Street with the help of light Dept.
5. We cut and removed pine tree at fire house and put in mitchell park for x-mas tree. with the help of light dept.
6. We put up x-mas lights and Menorah.
7. Bring matts and plexiglass down to ice rink.
8. Set up staging for menorah and x-mas lighting.
9. We put up big santa and manger steamboat coner.
10. We put in new post for speed sign moore's lane .
11. We installed loadable sander on g-55 just in case.

Water Accomplished

1. Serviced water machine filters weekly as needed.
2. Did water samples.
3. Did water report to Health Dept.
4. Was called out water leak horse trough turn off in pit.

Equipment Repairs

1. Fix fuel tank on komatsu .
2. Putting new seals on hydraulics arms komatsu.

Request

1. To make Pertros Panagopoulos full time laborer for a hourly rate at 14.00 to replace Nate Phillips
2. Starting the 2014 brush pickup I would like to request that all leaves be put in biodegradable paper bag's this will help keep are village clean of wind blow leaves and are storm drains from being overloaded .
3. Raise for crew.



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
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MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD, JR.
DEPUTY MAYOR
DAVID MURRAY
MARY BESS PHILLIPS
JULIA ROBINS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Submitted: December 9, 2013
Meeting: December 16, 2013 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: David Abatelli, *Village Administrator*
Department: Village Administrator

Village Administrator Work Session

MONTHLY REPORT - November 13 - December 10, 2013

DAVID ABATELLI - VILLAGE ADMINISTRATOR

CODE ENFORCEMENT/BUILDING DEPARTMENT

See Eileen's report and attachments.

RECREATION PROGRAMS - AFTER SCHOOL PROGRAM

See Cathy Matthews' report.

Recreation Center revenue is up substantially from last year. (Please note that \$1,257.10 of that amount is for payments due from the Department of Social Services for children who attended summer camp.)

GREENHILL CEMETERY

We are scheduled to meet December 11th.

GREENPORT HOUSING AUTHORITY

See attached meeting minutes of the meeting held on 11/19.

MITCHELL PARK MARINA, CAROUSEL, McCann CAMPGROUND & ICE RINK

See Marina Manager's report.

See attached revenue sheets.

The Carousel was up again from last year. As always, following the Thanksgiving weekend, we have reduced hours of operation to Saturday, Sunday and School holidays from 11 a.m. to 5 p.m.

The Marina is closed for the season, but reservations for 2014 will pick up in January. We are negotiating the final portion of the Marina Electric project, which is the construction of a shed to enclose the power distribution panels on the west side of the Marina office building.

McCann Campground is closed for the season.

The Ice Rink set-up is complete. Our registration for Hockey and Skating School is sold out. The portable 40'x8' container (an office trailer without wheels) is in place.

We plan to be open to the public on Saturday, December 14th. We will be hiring some new employees, but mostly we have 13 returning part-time, seasonal employees from last season and/or from the Marina.

The refrigeration system is working well, but we have had to have professional help again this year to deal with some recurring problems, mostly related to the evaporator's inability to properly cool the refrigerant, even in modestly warm conditions. We also continue to have software and hardware problems with the computer control system.

OLD SCHOOL HOUSE RENOVATION

Dave Berson continues the Saturday morning marine science program for the Winter. The Stirling Historical Society is starting to meet at the Schoolhouse. Gail Horton is obtaining oral histories from local elders as part of the Interpretive Center component of the Schoolhouse. Kathleen Bifulco has added written

comments to our collection of historic photos, and we videotaped an interesting History of Greenport lecture by Cliff Benfield at the schoolhouse.

All of these programs are part of the DOS Grant project.

LWRP UPDATE

We expect final comments from the NYSDOS prior to our final 60-day review procedure.

HARBOR DEPARTMENT

See the marina/ harbor manager report.

ECONOMIC DEVELOPMENT AND MARINA BULKHEAD STUDY GRANTS

I plan to prepare the RFP's for both projects with the help of the Village Attorney and Clerk over the next month.

ROAD and SIDEWALK repairs

We are still hoping to have a few minor sidewalk repairs completed by a local mason.

OTHER MISCELLANEOUS ACTIVITY

A meeting on Hazard Mitigation is scheduled for Friday, December 13th.

REQUESTED RESOLUTIONS

RESOLUTION hiring the following part-time, seasonal employees :

- Eric Izzo (Skate Guard) at an hourly pay rate of \$8.00 per hour and Paige Conforte (Cashier) at an hourly rate of \$9.00 per hour.
- Kelly Hydell (Cashier) at an hourly pay rate of \$9.50 per hour.

RESOLUTION approving an increase the hourly pay rate, from \$8.25 to \$8.75 per hour, for Tristan Mangham (Park Attendant).

Attended: Zoning, Historic Preservation, Planning Board, Housing Authority, Carousel, CAC, Greenport Improvement meetings.

Respectfully,

David Abatelli / Village Administrator

Attachments:

November-2013

Greenport Recreation Program

Cathy Matthews

November was a busy month at the recreation Center. As a part of the library's program "Read a Recipe for Literacy", the third and fourth graders went to the Teacher's College at Columbia University to prepare a lunch made with local ingredients purchased at the farmer's market. The women leading the exercise were all graduate students in the Nutrition Program. They began by having the children identify as many of the vegetables as they could. A few were new to them, but they are very cooperative in trying new things. The women demonstrated how the children were to chop all the vegetables and the children went to work. While they were preparing the vegetables, the rice and beans were cooking. One of the women was from Mexico and she and her mother demonstrated how to make tortillas from scratch. The children got to shape them with a special press.

While the vegetables were being sautéed, we took a walking tour of Columbia and part of Morningside Heights. We saw Grant's Tomb the park, the river and some student housing before returning to the kitchen.

Upon our return, the children were allowed to assemble their tortillas with all of the vegetables, rice and beans. All of the ingredients were from New York State except the cheese which was from Pennsylvania. All of the vegetable by-products are composted in large bins with worms. The children got to see and touch the worms and the "black gold" that the compost produces.

After leaving the college we were treated to a bus tour of Midtown Manhattan and the Theatre District.

Our Annual Thanksgiving Feast was the following Friday, November 22. Most of the parents attended, so it was a very large crowd, the food was good and plentiful and prepared entirely at the Center.

We are planning our Christmas Party for December 19, and will have a play performed by the children, lots of good food provided by the parents and Santa as always.

Many of the working parents need child care during the time the children have off from school, therefore we will be open for the two weeks of Christmas vacation and will be charging the same amount that we charge for Camp with a small discount for those already in our program. We will of course be closed on Christmas Day and New Years.

Dave

Carousel

November 2013

DEPARTMENT

November 2012

MONTH/YEAR

MONTH/YEAR

1		
2	624	
3	470	258
4	7 (T-shirt)	88
5		
6		
7		
8		
9	710	
10	897	346
11	341	626
12	69.75 (Tee Shirts)	194
13		
14		
15		
16	474	
17	272	300
18	45 - Tee Shirts	286
19		
20		
21		
22		
23	300	1497
24		768
25	10.25	352
26		
27	40	
28		
29	1322	
30	916	
31	—	

6498

4715-

TOTAL

Rec Center

November 2013
MONTH/YEAR

DEPARTMENT

November 2012
MONTH/YEAR

1	160	
2		200
3		
4		
5		
6		
7	320-	
8		
9		
10		
11		
12		
13		
14		180
15		
16		
17		
18		(comp)
19	60	481.05
20	300	
21	320 260	776.05
22		
23		
24		
25		
26	190	560
27		
28		
29		
30		
31		

2867.10

940

1610-

TOTAL

1257.10

Marina

November 2013
MONTH/YEAR

DEPARTMENT

November 2012
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14	200 -	
15		
16		
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18		
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24		
25		
26		
27		
28		
29		
30		
31		

200

~~0~~

TOTAL



236 THIRD STREET
GREENPORT, NEW YORK 11944

PRESENT: Board Members: Marilyn Corwin, Valerie Shelby, Anne Reitman
Staff: Asha Gallacher, David Abatelli

MINUTES

Village of Greenport Housing Authority Regular Board Meeting

11/19/2013

MEETING CALLED at 5:08 pm by Valerie Shelby

1. Motion was made to approve minutes October 1, 2013. Anne Reitman made motion, Marilyn Corwin carried.
2. Motion was made to ratify accounts payable for November 2013 totaling \$74,132.82. Anne Reitman made motion, Valerie Shelby carried.
3. Motion was made to approve accounts payable for December 2013 totaling \$74,107.83. Anne Reitman made motion, Valerie Shelby carried.

Section 8 Update:

- a) The Village Board approved Asha Gallacher's merit raise of \$2.00 starting October 29, 2013.
- b) David Abatelli and Asha Gallacher conferenced called with Charles McNally regarding funding. It is projected that the HA will have enough funds to accept 3 or 4 vouchers next year and be within budget.

4. Affordable Housing Update:

- a) MOTION - to ratify 213 Center accounts payable for November 2013 totaling \$381.27. Marilyn Corwin made motion, Anne Reitman carried.
 - b) MOTION - to ratify 278 2nd St accounts payable for November 2013 totaling \$2,487.96. Marilyn Corwin made motion, Anne Reitman carried.
 - c) MOTION - to approve accounts payable for 213 Center St for December 2013 totaling \$218.95. Marilyn Corwin made motion, Valerie Shelby carried.
 - d) MOTION - to approve accounts payable for 278 2nd Street for December 2013 totaling \$2,115.39. Marilyn Corwin made motion, Valerie Shelby carried.
5. Scheduled next meeting for Tuesday January 28, 2014 at 5:00pm.
 6. Meeting adjourned at 5:30 pm-----Motion to adjourn by Marilyn Corwin. Anne Reitman carried.

ADVENTURE TREKS, LTD.

PO BOX 5, SOUTHOLD, NY. 11971-0005

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631-871-2588

12/10/13

Hon. David Nyce
Board of Trustees
Village of Greenport
Work Session Monthly Report From Marina Manager

Dear Mayor and Trustees,

The following is my report for the marina and mooring field.

- As we are now into our winter period, the marina is now secure for the winter. The docks are all winterized, the pump-out facility on the West Pier has been secured and the hose put away and the light timers in the marina and park have all been programmed for the early onset of darkness.
- The storm doors were put up in the Carousel building this past month. No issues there. It seems that with less people involved they went up smoother than ever. Also, the broken window glass in the Carousel building was replaced by a glass company from up island. This took longer than expected due to the steel screws being rusted into place in a couple of spots. After the framework was removed, the job went pretty quick .
- The ice rink is up and running. The boys did a fine job of setting it up and laying out the tubing this year. There were some minor glitches with leaks that have to be expected. These were all taken care of. At this time there is a good base layer of ice down. The plastic sub layer helped to hold the water in the rink where it froze faster than in years past. This year we also have a new warming shed that has two rooms in it. The larger room is to be used for people to change in and the other smaller room is for storage of equipment as well as holding the ice skate sharpener, time clock, etc. This frees up room in the smaller warming shed so that skaters can more easily get their tickets and skates without tripping over each other.
- I just want to say that John Fudjinski and Tristan Mangham have done a yeoman's job of getting the rink together for this season as well as cleaning and organizing the zamboni garage and the warming sheds. They're a great asset to have working for the Village.
- I'm currently working on the New York State Clean Vessel Assistance Program grant request. This is for reimbursement of expenditures with the operation of the pump-out boat this season.
- All of the moorings have been replaced with winter stakes in Stirling Harbor. The channel markers have been taken out as well as the speed buoys. The two work boats have been taken out and winterized and put away for the season.
- Overall I can report that all is well. Have a very merry and safe Christmas everyone.

This concludes my report for the period.

Jeff Goubeaud
Mitchell Park Marina Manager

Building Department Report for November 2013

1. The building dept. computer was being worked on for the last report, please find Octobers report attached.
2. I have been working on compiling a list of all rental properties, they fall into 4 categories; A). Two family houses, B). Multifamily housing, more than 2 units, C). Mixed use units, Commercial and residential units in the same building, D). single family and townhouse rentals. The list should be complete next month.
3. The building dept has issued a temporary Certificate of Occupancy for 407 Kaplan Avenue. A permanent CO will be issued after submission of the revised easement survey, as per the Planning Board approval of November 26th, 2013.
4. There is an ongoing conversation among the building inspectors in Suffolk County. Recently the question of expirations and renewals of building permits was discussed. For the past several months I have been following the protocol worked out by the Town of Southold, but our code does not address this issue. It would be appropriate to modify this procedure to cover all bases. It has also come to my attention that many other municipalities have set up a fee schedule for items that require more intensive review and additional inspections, such as Ansell systems and fire suppression systems. Perhaps this is something the Village should consider.
5. An updated Building code is expected in January. The State continues to modify the energy conservation code. Classes will be offered in the spring. The new code addresses compliance of all commercial and residential construction, including required testing of building thermal envelope on all additions, alterations and renovations. This will require additional inspections from the code enforcement officer.

OCTOBER - 2013

#1- The Kourakis property located at 160 Bay Avenue had difficulties several years ago, securing a Certificate of Occupancy. The home located within the Historic Property was vinyl sided and denied a CO for the non-compliance with the HPC suggestions. Mr Kourakis has re-applied for a building permit, At the HPC meeting on 10/4 the application was approved for cedar siding. Upon completion of this renovation, Mr kourakis will be entitled to a CO.

#2 - On Dec. 17, I will be attending a code update class to complete the yearly DOS code enforcement requirements. The class will be held in Quogue.

#3- I have received several inquires with regard to rental permits. I continue to sort through Village properties identifying 2 family homes and single family which are also rental properties. These rental units can only be identified by comparing property ownership to utility records. All utility records are on hand at this time.

#4- Sprint has requested a building permit for the removal of an antenna (sector 2) and the installation of a new dish. These plans are going for review to Mr. Paul Litwinovich for review before a permit can be issued.

#5-A complaint came in about people living in a recently foreclosed house. The previous owner has closed all utility accounts, but the tenants continue to live there without electricity, heat and hot water. There is a 3 year old child in the home. I contacted Child Protection Services and they advised me to contact the police. CPS made an inspection and no one was in to answer the door. The police and I were able to speak with the women of the house. She was told she cannot continue to live there, she was aware that CPS was called. The building dept. has made every effort to locate the new owner, which is a bank, but the information is not easily available. The house appears vacant, but the property is filled with trash, and I cannot locate the owner.

#6- In regard to the workplace violence incident in Village Hall, I am pursuing charges.

Notices of violation

Date	SCTM #	Address	Nature of violation	Remediation
6/7/13 9/6/13 12/9/13	1001-4.-8-38	229 Third Street	Continuous hoarding, property unkempt.	Ongoing conversation, appearance ticket has been issued for 9/6/13 Court date adjourned. Notice of public nuisance sent out on 12/6/2013 requesting compliance by 12/27/2013.
8/8/13 9/6/13 12/5/13	4.-3-9	126 center street	Property unkempt.	Ongoing derelict property. Last letter issued 5/31 requesting "ongoing maintenance" had the grass mowed once. Building Dept issued an appearance ticket for 9/6/13 Court date adjourned. Advised to resend complaint to owner, this was completed on 12/5/13. Exterior problems repaired.
12/9/13	4.-3-16	519 Main Street	Refuse on the street	Letter went to managing agent outlining rules and regulations.

New Complaints

8/7/13 9/9/13 12/9/13	1001-7.-5-16	139 fourth street	Maintenance of structure and property exterior	Follow up letter to owner after old complaint Owner came in for address the continuing complaints about his property. He cannot address the house issues until the property is cleaned up and he promised to complete that task by Nov. 1 st . It was resolved that the porches in disrepair on the south side will be removed and the front porch is to be rebuilt, using local and state code. No response
8/28/13 11/25/13	1001-4.-6-30.1	South street	Illegal demolition and attempted reconstruction	Stopped all demolition and construction and ordered property owner to submit plans, application and fees, they have hired an architect, I will wait 30 days before I issue an appearance ticket. Plans were submitted and building permit issued, construction has not commenced.